

**MINUTES OF THE  
OCTOBER 7, 2014 REGULAR MEETING  
OF THE TOWN OF SUGAR GROVE  
KANE COUNTY, ILLINOIS**

**CALL TO ORDER:** Supervisor Rowe called the meeting to order at 7:00pm followed by the pledge of allegiance.

**ROLL CALL** was taken. Present were: Trustees Lee Drendel, Mike Fagel, Laurene Geary, and Scott Hester, Supervisor Tom Rowe, and Clerk Phil Silagi.

**ALSO PRESENT:** Fairel Rank, Germain Serrato, Amy Chaaban, Blanca Sausedo, Cassandra Hunt, Hannah Marshall, Felicity Barr, Kate Grinn, Sonya Johnson, Rebecca Pearce, Susan Burdette, Elizabeth Burdette, Elsbeth Pearce, Jane Kiracy-Alvarez, Doug Musser, Kevin Geary.

**PUBLIC COMMENT:** Supervisor Rowe introduced the Waubensee Advanced Web Design class students and their instructor Amy Chaaban who will be working on the redesign of the Township website. Ms Chaaban thanked Supervisor Rowe for the opportunity to work on the website redesign and informed the board that she hand picked the students for this project and that two former students will also be working on the project as consultants.

**SEPTEMBER 2, 2014 REGULAR MEETING MINUTES:** Trustee Fagel motioned, and Trustee Hester seconded the motion to approve the September 2, 2014 Meeting Minutes. Trustees Drendel, Geary, Fagel, and Hester, and Supervisor Rowe voted aye. 0 nays. Motion carried.

**ACCOUNTS PAYABLE:**

**TOWNSHIP:** Trustee Drendel made a motion, seconded by Trustee Geary to review and approve September Township Accounts Payable. After discussion Trustees Drendel, Geary, Fagel, and Hester, and Supervisor Rowe voted aye. 0 nays. Motion carried. The balance in the Town Fund checking accounts as of September 30, 2014 is \$481,533.64.

**ROAD & BRIDGE:** Trustee Fagel made a motion, seconded by Trustee Geary to review the September Road and Bridge Accounts Payable. After review, Trustee Hested moved and Trustee Drendel seconded a motion to approve the September Road and Bridge accounts payable as presented. Trustees Fagel, Hester, Geary and Drendel, and Supervisor Rowe voted aye. 0 nay. Motion carried. The balance in the Road & Bridge checking account as of September 30, 2014 is \$620,880.74.

**QUARTERLY TREASURER'S REPORT:** After review, Trustee Geary motioned, seconded by Trustee Fagel to approve the Quarterly Treasurer's Report as presented. Trustees Drendel, Geary, Fagel, and Hester, and Supervisor Rowe voted aye. 0 nays. Motioned carried.

**REPORTS:**

**SUPERVISOR'S REPORT:** Supervisor Rowe submitted a written report and highlighted the following: Announced the retirement party for Sheriff Pat Perez on Nov.20th. Thanked Trustee Geary and Chris and Julie Walker for attending the final Farmer's Market with him representing

Sugar Grove Township. With regard to IT, the Township has migrated all email to MS Outlook, and are working on installing a wi fi connection to the Community Building. Concerning the Aurora Township bus, followed up with TOIRMA to confirm that the Aurora Township bus would be covered by our insurance when parked in the our bus barn. The roof is complete with the exception of the warranty inspection, however, it appears we may have a potential leak problem with the cap on the brick wall that extends beyond the roof. Olsen has bid \$9,800 to repair it, Supervisor Rowe will consult with the warranty inspector and other contacts to determine the extent of the problem and recommended repairs if necessary. The County has sent a memorandum with regard to the CPI and has determined an increase of 1.5% for 2014, additionally they have an estimated EAV for SG Township for 2014 of \$512,555,574.00. This is an increase from \$508 million last year. Supervisor Rowe then distributed a TOI legislative survey to Board members, and reminded them to contact him if they wanted to attend the TOI conference in Springfield Nov. 9, 10, & 11th. Finally, Supervisor Rowe presented a funding request from Holiday in the Grove, and informed the Board that there is a \$300 balance in the account for sponsorships. After discussion, Trustee Fagel motioned, seconded by Trustee Drendel to approve this request at the \$101 dollar level. Trustees Hester, Drendel, Geary, and Fagel, and Supervisor Rowe voted aye. 0 nays. Motion carried.

ASSESSOR: The Assessor was not present, but presented a written report. In response to Assessor Ross' offer to meet with Board members to discuss budget preparations for next year, Supervisor Rowe stated that he would be willing to meet with Assessor Ross but would like a Trustee present. Trustee Fagel offered to meet with Supervisor Rowe and Assessor Ross.

ROAD & BRIDGE: Doug Musser reported that they will be mowing one more time. Delivery of salt will begin in Nov. The new truck is scheduled for delivery at the end of this month, but may be delayed due to box availability, however, all other trucks are ready should we get an early snow. Trustee Drendel commented on the bump in the new pavement on Prairie and Doug explained that it was due to a car doing a burn out before the pavement had cured. Doug also commented that sealing of the new pavement has been delayed because of the weather, but is expected as soon as tomorrow.

CLERKS REPORT: Clerk Silagi reported that he filed the Annual Audit with the County Clerk.

TRUSTEES REPORT: Trustee Drendel reported that the Community House will be having an open house on Oct. 19th from 4 to 6PM to allow the public to see the completed upgrades and improvements to the facility. Trustee Fagel reported that he has received the Textbook of the Year award for his textbook on security issues. He is currently teaching at AU and ITT. Trustee Fagel also warned, that it is his professional opinion, that the country is not prepared for a potential ebola outbreak and that it could potentially affect Sugar Grove Township.

**NEW BUSINESS:** Waubensee Community College Website & Logo Presentation.

1. Supervisor Rowe introduced the three students responsible for our website project who then passed out materials representing screen shots of the web pages. The home page featured icons and a slide show with other pages containing agendas, meeting minutes, reports, and upcoming events. The icons would be large for ease of navigation and the site would be a responsive design for ease of viewing on mobile devices. Trustee Fagel suggested links to other

public service agencies and the addition of a dark page to be used in the event of an emergency. Supervisor Rowe asked for possible alternative website hosts. WCC agreed to provide a list of reliable providers and pricing. The students then presented the Board with three design concepts for a new Township logo. After discussion, the Board chose concept two as the best logo to replace our current outdated logo. The group then recommended better utilization of social media such as Facebook to drive website use, they noted that our current Facebook page has not been updated since 2012. Trustee Drendel suggested including information such as the resurfacing of Prairie St. with the new cold reclamation paving process. The Board suggested and Trustee Geary agreed to work on Facebook updates. The Board then thanked the students for their presentation and their work thus far.

2. Consideration & Approval of Sugar Grove Informer Intergovernmental Agreement: Supervisor Rowe presented the Board with a proposal to participate with other units of local government in producing a semi-annual newsletter. The newsletter will provide participants with one or two pages of content to inform residents of news, events, and constituent services available. Costs are approximately \$7,500 per issue to be split among the Township, Village, Fire District, Library, and Park District. Fairel Rank, who will be producing the publication was present to answer questions. After discussion, the Board agreed to move forward with the proposal.

3. Six Month Budget Review: Reviewing the P & L statement for the Township, Supervisor Rowe thought that we were right on target. The Board then discussed increases in the Assessor's budget for salaries for next year due to the quad assessment and concluded that they needed more detailed information. After review, the Board also agreed that the Road District budget was also on target and discussed the possibility of holding the levy at this year's level.

4. Mental Health 708 Board Levy Recommendation for Tax Year 2014: Supervisor Rowe presented the Board with a letter from Jerry Murphy requesting the CPI increase of 1.5% for their budgeted portion of the levy for tax year 2014. This represents an approximately \$2000 increase. The Board had no objection to the increase. Mr Murphy also requested Board consideration of the appointment of Kevin Geary to the 708 Board. Trustee Drendel motioned seconded by Trustee Fagel, to appoint Kevin Geary to fill the vacancy on the 708 Mental Health Board. Trustees Hester, Drendel, Geary, and Fagel, and Supervisor Rowe voted aye. 0 nays. Motion carried.

#### **UNFINISHED BUSINESS:**

1. Health Insurance Comparison: Supervisor Rowe presented the Board with various plans from Aetna and CMS Health. He stated that he also wanted to discuss this with the Assessor and Road Commissioner. Supervisor Rowe pointed out that the comparisons were not accurate and that he wanted to present the Board with a more line item per line item comparison. He also pointed out that the CMS proposal included vision and dental. Supervisor Rowe wanted to get this information to the Board for budget discussions and will revisit when he has a more accurate comparison.

2. James White Lease Update: Supervisor Rowe informed the Board that Mr. White is planning on occupying his leased space until the end of the year. Kevin Geary stated that the Village is bidding improvements for the space Mr. White is moving into, with a target completion date of the end of the year. Supervisor Rowe added that Mr. White may be extending his current lease on a month to month basis until his new space is ready to occupy. Currently there are no new tenants interested in the space.

3. Review Snow Removal Specifications: Supervisor Rowe stated that he received a call from Larry Corneil informing him that he is getting out of the snow removal business and is opting

out of the last year of his two year contract for snow removal. Supervisor Rowe then presented the Board with revised Snow Removal Specifications for review. He will be soliciting three bids and is planning to award at the November meeting. Trustee Fagel recommended contacting Ancil Glink to revise the uninsured motorist portion of the specifications and the indemnification clause. The Board then discussed local contractors who might be interested in bidding.

**ADJOURNMENT:** Trustee Geary moved, and the Board unanimously approved adjourning the regular meeting at 8:36pm.