

**MINUTES OF THE
DECEMBER 2, 2014 REGULAR MEETING
OF THE TOWN OF SUGAR GROVE
KANE COUNTY, ILLINOIS**

CALL TO ORDER: Supervisor Rowe called the meeting to order at 7:03pm followed by the pledge of allegiance.

ROLL CALL was taken. Present were: Trustees Lee Drendel, Laurene Geary, and Scott Hester, Road Commissioner Huggins, Supervisor Tom Rowe, and Clerk Phil Silagi. Trustee Fagel was deployed.

ALSO PRESENT: Hannah Marshall, Germain Serrato, Amy Chaaban, Kate Grinn, Sonya Johnson, Felicity Barr, Jaime Kiracy-Alvarez.

WAUBONSEE COMMUNITY COLLEGE UPDATED WEBSITE PRESENTATION: Jaime Alvarez and Germain Serrato presented the Board with an updated version of the new 100% functional website. Features of the new website include easy access icons and an interactive calendar. Jaime explained that they spent a lot of time customizing the calendar for the Township application which included among other things, an auto populating feature for recurring events. Supervisor Rowe asked if the Park District could be authorized to create events since they currently have that capability. Jaime responded that he could arrange that access. Jaime also mentioned that the new site would be responsive which makes it easily viewable from all devices including tablets, phones and iPads. Trustee Hester asked if they could include a map of roads maintained by the Road District. Commissioner Huggins agreed to meet with Jaime to provide a color coded map of Road District roads and assist him in providing pictures of Road District equipment, staff, and facilities. Trustee Geary agreed to post pictures of snow removal operations on Facebook. Trustee Drendel asked if we could measure the number of visitors to the site. Jaime stated that we could utilize a Google application to accomplish that. The Board then agreed that they were pleased with the updated site and authorized launching the new site with the suggested changes by the end of the year.

NOVEMBER 4, 2014 REGULAR MEETING MINUTES: Trustee Geary motioned, and Trustee Drendel seconded the motion to approve the November 4, 2014 Regular Meeting Minutes. Trustees Drendel, Geary, and Hester, and Supervisor Rowe voted aye. 0 nays. Motion carried.

ACCOUNTS PAYABLE:

TOWNSHIP: Trustee Geary questioned the amount to Ancel Glink. Supervisor Rowe explained that most of it was for snow removal specifications. Trustee Geary then questioned four checks to Assessor's office staff. Supervisor Rowe clarified a question about last month's checks to Paula and Frank. He explained that Assessor Ross and Jim issued the checks because they were temporary employees. Supervisor Rowe informed the Board that he instructed Assessor Ross and Jim to run future wage payments to employees through payroll regardless of status. Supervisor Rowe stated that he wasn't sure what the four checks to Assessor staff members were for specifically, however, the notation indicated continuing education. Trustee Drendel thought they appeared to be Christmas bonuses. After a brief discussion, the Board agreed to delay approval of

the checks in question pending an explanation from Assessor Ross. Trustee Geary motioned and Trustee Hester seconded the motion to approve the November Town accounts payable as presented, with the exception of checks 15142, 15143, 15144, and 15145. Trustees Hester, Drendel, Geary and Supervisor Rowe voted aye. 0 nay. Motion carried. The balance in the Township checking account as of November 30, 2014 is \$374,668.59.

ROAD & BRIDGE: Trustee Geary motioned, and Trustee Hester seconded a motion to review the November Road & Bridge Accounts. After review and discussion, Trustee Hester moved and Trustee Geary seconded a motion to approve the November Road and Bridge accounts payable as presented. Trustees Hester, Geary and Drendel, and Supervisor Rowe voted aye. 0 nay. Motion carried. The balance in the Road & Bridge checking account as of November 30, 2014 is \$562,108.27.

REPORTS:

SUPERVISOR'S REPORT: Supervisor Rowe began his report by mentioning that he felt the Board should somehow compensate WCC for their work on the website, perhaps through a donation. Trustee Geary suggested that we allow them to attribute their work somewhere on the site. Supervisor Rowe asked the Board to give this some consideration and reach out to him with suggestions. Due to the small number of senior transportation program users, Supervisor Rowe suggested we consider expanding the program to allow uses other than medical. The Board felt that we should delay expanding the program until we are sure all Township seniors are aware of the program, and then discussed various ways to get the word out. Supervisor Rowe asked the Board to consider a one dollar an hour raise for Jim effective Jan 1st. The raise would bring Jim to the same level as previous office staff. Trustee Drendel motioned to approve the raise, seconded by Trustee Hester.

ASSESSOR: No report.

ROAD & BRIDGE: Commissioner Huggins reported the following: The new truck will be delivered in the next week or two and would like Board approval to pay the invoice ahead of next month's meeting. The total price for the new truck is \$154,626.00. The old truck has been sold to another Township for \$30,000. The Road District will be using Beet Heat to mix with the salt instead of magnesium chloride. This is a new product that should be more economical to use and is more environmentally friendly. Trustee Drendel moved, Trustee Hester seconded and the Board unanimously approved authorizing payment for the new truck in the amount of \$154,626.00.

CLERKS REPORT: No Report.

TRUSTEES REPORT: Trustee Drendel reported that the Greg's staff has moved the bell to our building and he is trying to research the history of the bell. The Boy Scouts are moving shelving and consolidating their supplies in the bus barn to make room for the Aurora Township bus. The Community House is re-keying the building to better control access. Trustee Drendel discussed the possibility of establishing an on-line calendar for the Community House site to allow for easier scheduling of events.

UNFINISHED BUSINESS:

1. Health Insurance Update: Supervisor Rowe, Assessor Ross, and Commissioner Huggins met with CMS who presented a number of plans. They also plan to meet with a third vender who provides insurance for the Village and Fire Dept. Supervisor Rowe will present the Board with a spread sheet comparing the various plans at the January meeting.
2. James White Lease Update: Mr. White is still scheduled to vacate his space at the end of the month when his lease expires and there are no prospective tenants at this time. After his lease expires we will have to arrange for plowing and salting of the lot. After discussion of various options for snow removal, the Board agreed to get a bid from Crown, and Don Heintz to compare with the bid from the current contractor who is charging \$105 per plow and salt.
3. Update of Snow Removal Contractor for 2014-15: Crown has agreed to honor their contract for sidewalk snow removal for the remainder of this season.

NEW BUSINESS:

1. Consideration & Potential Approval of Sugar Grove Township Tax Objections: Supervisor Rowe presented the Board with correspondence from the Township attorney explaining a tax rate objection filed on behalf of a large commercial or industrial taxpayer. Her recommendation was to settle for the amount of \$1,514.45. She also recommended earmarking excess funds for a specific purpose and making that notation in the meeting minutes of the meeting approving the levy in order to avoid future tax objection suits. After discussion, the Board agreed that fighting the suit would be more expensive than the settlement suggested. Trustee Hester motioned and Trustee Geary seconded the motion to approve settlement of the tax objection suit in the amount of \$1,514.45. The Road Commissioner will have to authorize settlement of the Road District objection separately.
2. Approval of Ordinance #2014-4 Adopting Township Tax Levy 2014/15: Supervisor Rowe presented the tax levy ordinance with the comment that the levy represents a freeze with the exception of Mental Health which will increase by the CPI of 1.5% plus new construction of .80%. After discussion, Trustee Geary motioned, seconded by Trustee Drendel to Adopt Ordinance 2014-4 Sugar Grove Township Tax Levy 2014/15 Total Tax Levy of \$775,141.00 of which amounts levied plus funds on hand at the end of year exceeding 2.5 times the average expenditure from the fund for the past three years will be used to fund strategic plan initiatives. Trustees Geary, Drendel, and Hester, and Supervisor Rowe voted aye. 0 nays. Motion carried.
3. Approval of Ordinance 2014-5 Adopting Road District Tax Levy 2014/15: Commissioner Huggins presented the Board with the levy ordinance for the general and permanent road funds commenting that they will remain at last year's levels. After discussion, Trustee Drendel motioned, and Trustee Hester seconded the motion to adopt Ordinance 2014-5 Sugar Grove Township Road District Tax Levy 2014/15 of \$130,231 for the General Road Fund and a rate of \$.138 for the Permanent Road Fund of which amounts levied plus funds on hand at the end of the year exceeding 2.5 times the average expenditure from the fund for the past three years will be used to fund the planned 7 year pavement overlay schedule. Funds contained in CD's to be utilized for their earmarked purposes.

4. Approval of 2015 Township Meeting Dates: Supervisor Rowe presented the Board with the schedule of meeting dates. All meetings will fall on the first Tuesday of every month with the Annual Town meeting scheduled for April 14th. Trustee Drendel motioned, and Trustee Geary seconded the motion to approve the 2015 Township Meeting Dates. Trustees Drendel, Geary, and Hester, and Supervisor Rowe voted aye. 0 nays. Motion carried.

ADJOURNMENT: Trustee Drendel moved, Trustee Geary seconded and the Board unanimously approved adjourning the regular meeting at 9:08pm.